

**Honeoye Public Library Board of Trustees
Minutes for the Meeting of August 13, 2025**

Janelle Specca, Janet Dys, Thelma Mattice, Jen Manitone and Cynthia Langkamp.

Call to order - Meeting was called to order at 5:45 PM

Adoption of Agenda - Janet made a motion to accept the agenda, seconded by Jen. Motion was passed unanimously.

Approval of prior meeting minutes - Jen made the motion to accept the minutes from June, seconded by Janet. Motion was passed unanimously.

Period of Public Expression - Change the meeting time from 5:30 to 6:00. Motion was passed unanimously.

Treasurer's Report - Janet made a motion to approve paid bills for May totaling \$10,793.70 and June totaling \$5,891.26 . Seconded by Cynthia. Motion was passed unanimously. Thelma made a motion to approve the Treasurer's report for May with expenses totaling \$20,340.53 and June with expenses totaling \$13,976.44. Seconded by Janet. Motion was passed unanimously.

Old Business

Construction Aid 2020 - Final payment received \$1321.00

Applied for Construction Aid through OWWL. Fleming is working on which units we need to properly heat and cool our building. The building to be heated and cooled is 3000 square feet. Also included is having the duct work reconfigured for better flow.

We will also be raising the furnace and air conditioning units.

Continued Education: Fall classes - Web design and development begins August 18th through December 8th.

Trustee training - Please complete logs. I plan on downloading some web seminars. I will let everyone know in case you are interested in watching with me.

Programs/Meetings

Summer reading program - 75 kids signed up.

New Business:

Tax Cap filed - June 17th - New because of the way we receive our money

Confirm Meeting Room Policy and application - removed laptop and location of donations.

Construction Aid for 2026 - Official paperwork due August 15th.

Aid will be covering 54% - \$27,537(\$50,720)2026

\$23,183.

Approve assurances - signed by the president.

Alan Stone is interested in contributing towards the meeting room update.

Tom Good - Memorial Donation - update

CNB CD maturing August 20th - \$26,286.54

Sign update - Cynthia

Budget - Cynthia

Trustee Education - Jen

Maintenance:

Shelving from Warsaw and Lima - Pick up August 15th and August 18th.

All book donations will be on hold until the new year to allow for the shelving in the basement to be situated.

Jarosinski Brothers - Sealed parking lot - June 21st. after closing.

Security update - installed July 14th and 15th

Fleming July 14th and 21st to work on the geothermal unit. **Next Trustee**

Meeting - September 19, 2025 @ 6:00.

Trustee meeting in July was cancelled. Adjourned 6:30

Respectfully Submitted,

Cynthia Langkamp