

**Honeoye Public Library
8708 Main Street
Honeoye, NY 14471**

CONSTITUTION

- ARTICLE I NAME: The name of the association shall be the Honeoye Public Library.
- ARTICLE II PLACE: It shall be located in Honeoye, Ontario County, New York.
- ARTICLE III OBJECT: Its object shall be to maintain a circulating Library and reading room, free, for public use.
- ARTICLE IV MEETINGS: The annual meeting shall be held in January. Special meetings may be called by the president, or any two of the trustees.
- ARTICLE V TRUSTEES: There shall be no less than seven (7) and no more than twenty five (25) Trustees elected to serve. Trustees shall be elected at the annual meeting to serve for five (5) years. The Trustees shall elect from their own number to hold office for a year, a president, vice-president, treasurer and secretary. Any vacancy occurring during the term of the trustee shall be filled until the next annual meeting by vote of the remaining trustees.
- ARTICLE VI POWERS & DUTIES OF THE OFFICERS: The trustees shall have the general management of the Library and its property. They shall provide ways and means for its maintenance and endowment, suitable rooms, furniture, books and serials, for its equipment, and make rules for its convenient and free use by the public. They shall appoint and fix the salary for a competent librarian and of needed assistants and other employees. They shall make by-laws, appoint needed committees and have such other powers and duties as are prescribed for trustees of public libraries by state law.
- SECTION I The president shall preside at all meetings and conduct them by formal order.
- SECTION II The vice-president shall assume the powers and perform the duties of the president in his/her absence
- SECTION III The secretary shall keep a record of all library meetings and all official action of the trustees.
- SECTION IV The treasure shall receive, hold and pay out the funds of

the library under the direction of the trustees.

SECTION V The librarian shall have charge of the library and its operation under the direction of the trustees.

ARTICLE VII AMENDMENTS: Amendments to this constitution may be made by 4/7 vote of the trustees.

Revised & approved 1/6/88, 7/1/93

Reviewed & approved 3/27/98

Revised & approved 4/13/16