

**Honeoye Public Library Board of Trustees
Minutes for the Meeting of January 8, 2025**

Janelle Specca, Janet Dys, Thelma Mattice, Jen Manitone, Blake Morton and Cynthia Langkamp.

Call to order - Meeting was called to order at 5:35 PM

Adoption of Agenda - Blake made a motion to approve the agenda, seconded by Jen. Motion was passed unanimously.

Approval of prior meeting minutes - December - Thelma made the motion to approve minutes seconded by Janet. Motion was passed unanimously.

Period of Public Expression - Happy New Year

Treasurer's Report - Approve paid bills for December. Cynthia made a motion to approve paid bills, seconded by Thelma. Motion made by Cynthia to approve December financials, seconded by Blake. Motion was passed unanimously.

Old Business

Applied for Construction Aid through OWWL. Waiting on funds.

Fleming has put in an order for the furnaces and AC units.

Continued Education - Information Lifecycle 8/26/24 - 12/15/24.

100% final grade. New semester begins January 22, 2025.

Will be taking two classes this semester.

Programs:

We have many programs scheduled for this coming year.

Homeschool Hangout twice a month - 8 families.

Mahjong

Defensive Driving - two times for 2025

Scam awareness/senior program

Babysitter Course - CPR and first aid

Summer Reading

New Business:

CNB - Amy Force and Jeremy

CD's have been set up for 2025 funding.

Elect Officers - We will visit this at next months meeting.

One position per person.

Motion to pay payroll twice a month. Motion made by Blake seconded by Janet.

Motion for monthly review of the accounts - Motion made by Blake, seconded by Jen.

Motion for separation of duties for finances. Motion made by

Cynthia, seconded by Janet.

Town will no longer provide snow removal and lawn care for the library.

Waiting to hear about trash removal at the next meeting.

LMB Trucking and Excavating is now contracted with HPL until May 2025 for snow removal.

Urinal was continually running again. Carl is working on getting us quotes to get this fixed.

Removal urinal all together

Replace urinal

Install a water filter on the system to limit the amount of debris going into the unit.

We need to keep our legislature, Pam Helming, up to date as to what our library is offering our community. What program we offer and what we would like to accomplish moving forward.

2026 Grant due in May. Does anyone want to help to get quotes for all the work?

Painting

Shelving to wall and in closet

Projector and sound system update - 10 years old

Dividers for meeting room

Fans

Thermostat

Charging Stations

Light switch or motion sensor lights

Install soap dispensers and towel dispensers in the bathrooms to save on cost.

Front sign - Bob Spraque interested in helping - Cynthia

Currently doing reviews with staff.

Minimum Wage increased to \$15.50/hour

Next Trustee Meeting - February 12, 2025 @ 5:30.

Meeting adjourned at 7:20

Respectfully Submitted,

Cynthia Langkamp

Secretary