

Honeoye Public Library Board of Trustees

Minutes for the Meeting of March 12, 2025

Janelle Specca, Janet Dys, Thelma Mattice, Jen Manitone and Cynthia Langkamp.

Call to order - Meeting was called to order at 5:30 PM

Adoption of Agenda - Cynthia made a motion to accept the agenda, seconded by Thelma. Motion was passed unanimously.

Approval of prior meeting minutes - Janet made the motion to accept the minutes from January and February, seconded by Jen. Motion was passed unanimously.

Period of Public Expression -

Treasurer's Report - Cynthia made the motion to approve bills for January and February, seconded by Thelma. Motion was passed unanimously.

Jen made the motion to accept the financials for January and March, seconded by Thelma. Motion was passed unanimously.

Old Business

Applied for Construction Aid through OWWL.

Fleming has put in an order for the furnaces and AC units.

Alliance fixed doors on 3/4/25 Door will need replaced in 2027

Josh Clark will be working on the lights sometime this month.

Continued Education:

Information Users and uses

Research Methods

New Business:

CNB - CD's have been set up for 2025.

Elect Officers - President, Vice President, Secretary and Treasurer Grant approval and signature - \$3841.33 - VOX Books and

Large print books

Annual Report Approval - March

Stone Memorial Fund - 3/4/25 signed documents. Invested money

Parking - Looking to expand the parking lot. We will get names of businesses for quotes and inquire about permits.

Bike rack needs to be replaced. Paint Railing - 2027

Integrated Systems - Met with them to talk about phone and fax

They are sending us quotes - 2027

Installed soap and towel dispensers in the bathrooms.

Installed signage for diaper changing stations and signs to direct patrons to the restrooms.

Review Meeting Room Policy

Personnel Policy

Update on Code of Conduct

Update Code of Ethics

We need to keep our legislature, Pam Helming, Claudia Tenney and Andrea Bailey up to date as to what our library is offering our community. What program we offer and what we would like to accomplish moving forward.

Front sign - Bob Spraque interested in helping - Cynthia

Next Trustee Meeting - April 9, 2025 @ 5:30.

Meeting adjourned at 7:00

Respectfully Submitted,

Cynthia Langkamp

Secretary