

Honeoye Public Library Board of Trustees

Minutes for the Meeting of May 14, 2025

Janelle Specca, Janet Dys, Thelma Mattice, Jen Manitone and Cynthia Langkamp.

Call to order - Meeting was called to order at 5:35 PM

Adoption of Agenda - Cynthia made a motion to accept the agenda, seconded by Jen. Motion was passed unanimously.

Approval of prior meeting minutes - Janet made the motion to accept the minutes from April, with correction made on meeting date, seconded by Thelma. Motion was passed unanimously.

Period of Public Expression - Received a resignation letter from Blake Morton that he would be stepping down as a Trustee immediately.

We need to actively look for persons who will be interested in being a Trustee. We need 3 or 4 people.

Warsaw has some shelving units they no longer will need. HPL has already expressed an interest in getting these shelving units.

Treasurer's Report - Janet made the motion to approve bills totaling \$9375.15 for April, seconded by Thelma. Motion was passed unanimously.

Cynthia made the motion to accept the financials for April, with expenses totaling \$17974.02 seconded by Thelma. Motion was passed unanimously.

Old Business

Applied for Construction Aid through OWWL.

Fleming is waiting on a deposit - They require ½ up front. \$8500.00

The total of replacing the furnace and air conditioner is \$17000.

Janelle will reach out to Amy at CNB about cashing in a partial of our CD, \$50,000 to cover the furnace, air conditioning and security system and front door.

Continued Education: Done for the summer

Trustee Training - We need to complete our continuing education logs.

Programs/Meetings

Cheryl and Janelle are working on the summer programs.

We are looking into doing summer lunches for the kids. We have a donor willing to cover the costs.

New Business:

Jarosinski Brothers - Sealing the parking lot. Waiting on a date.

Security Update - When we lost power, we lost our cameras.

Lawn Care - Brownell Lawn Care - paid through September, then

We will pay month by month as needed.

Update Meeting Room Policy - Reviewed and made changes for

next meeting.

Front Door Update - Alliance -

Annual Report - going in the next newsletter to the town.

In the Annual report, we are looking for Trustees to HPL.

Building Book/Binder - reviewing our building books.

Tom Good - Memorial Donation - working on this.

Construction Aid for 2026 - Due May 30, 2025. Grant money comes in November.

Jen will type up notes regarding Trustee Board Development, Recruitment Orientation Education and Evaluation. If you are interested, you can request a recording from Ron Kirsop.

You can request recording from the Trustee Academy.

Front sign - Bob Sprague interested in helping. Cynthia will call Bob first week in June to set up a schedule.

Next Trustee Meeting - June 11, 2025 @ 5:30.

Respectfully Submitted,

Cynthia Langkamp