

Honeoye Public Library Board of Trustees

Minutes for the Meeting of January 14, 2026

Janelle Specia, Janet Dys, Thelma Mattice, Jen Manitone, and Cynthia Langkamp.

Call to order - Meeting was called to order at 6:06PM

Adoption of Agenda - Cynthia made a motion to accept the agenda from December, seconded by Jen. Motion was passed unanimously.

Approval of prior meeting minutes - Janet made the motion to accept the minutes from December, seconded by Thelma. Motion was passed unanimously.

Period of Public Expression - One of our clerks will be out for the next 6 months.

Treasurer's Report - Paid bills totaling \$4443.02 for December. Cynthia made a motion to accept paid bills for December, seconded by Janet.

Treasurer's report for December - Expenses totaling \$13,686.29

Thelma made a motion to accept expenses for December, seconded by Janet. Motion was passed unanimously.

Old Business

Construction Aid through OWWL 2025 - Have not yet received funds.

Continued Education: Management of Libraries and Inclusion and Accessibility of young adults. Spring classes will start on January 19th.

Trustee training - Check for any upcoming webinars.

New Business:

BOE meeting - February 11th at 6:30.

Assemblywoman Bailey will be coming on

February 18th at 11AM to tour the library. Director of OWWL, Ron Kirsop, will try to attend.

OWWL Library System Cooperative costs handout explains what the money we send to the OWWL system covers.

Elect Officers - President - Janet Dys, Treasurer- Thelma Mattice, Secretary - Cynthia Langkamp. Jen made a motion to accept officers, seconded by Thelma.

Motion to pay staff twice per month for next year. Motion made by Cynthia, seconded by Jen.

Motion of monthly review of accounts, Motion made by Cynthia, seconded by Janet.

Motion of separation of duties - financials. Motion made by Thelma, seconded by Janet.

Motion to accept new officers made by Cynthia, seconded by Janet.

Construction Aid for 2026 - Update

Engineer - waiting on a call back from Stowe Construction.

Memorial Donation - update -

Inherited IRA. Close out the Inherited IRA and move monies to a CD(Certificate of Deposit) Will work with CNB to receive the highest interest rate. Cynthia made a motion to move monies to a CD, seconded by Janet. Motion was passed unanimously.

CD accounts - opened new accounts 11/18/2025

Meeting times - According to our By-Laws we need to meet a minimum

four times a year. HPL will not have meetings in February and December starting in 2026

Budget - Cynthia - Will review in January.

Annual Report will not be due until April since they have changed vendors with B&T(Baker and Taylor) closing. This is the vendor used to buy books.

Trustee Education - Jen Manitone

Policy Updates - Long Range Plan 2027-2029

Maintenance - We had a leak in the meeting room closet 1/6/2026.

Contacted roof company 1/7/2026.

Roof company came to repair leak on 1/8/2026

The fire alarm system is failing to connect. We have made multiple calls to SG Security. They recommend switching the fire system to a cell service for better connection. We will need to purchase a Dual Path Cell Unity Adapter. This will require us to have a monthly cell charge.

Next Trustee Meeting - March 11, 2026 @ 6:00.

Respectfully Submitted,

Cynthia Langkamp